

How *can* TalentPro help YOU?

Think of TalentPro as your **first stop** for managing human resources headaches. Our team specializes in cultivating, the Payroll, HR compliance, and performance management components critical to your business.

Before you can move a business forward, stop to ask if you can answer these four questions:

- 1** **When was the last time your employee handbook was legally reviewed and acknowledged by your employees in writing?** (Minimum of every 12 months to be admissible in a court of law)
 Answer: Our handbook builder will help you to create a legally reviewed handbook complete with all federal and state compliance AND capture the employees timed and dated acknowledgment.
- 2** **How many software systems are you using to manage your HR function?**
 Answer: TalentPro provides a simple platform where all of your HR data can be accessed. From Payroll to Timekeeping and Training to Performance Management, our systems interact and provide the software efficiency you've been searching for.
- 3** **Who do you call when you have a difficult termination to handle or employee relations issue to defuse?**
 Answer: Our certified HR Advisors give you straightforward answers and guidance on questions from basic compliance to complex workplace issues.
- 4** **When you create a new position how do you compile a new job description?**
 Answer: We now offer job description templates for clients ease of use in building new position descriptions.

In addition, K-Coe People can help with:

Payroll

Automation of Payments for Tax, Garnishments, Direct Deposit, Paycards

Time and Labor Management

PTO Requests and Accruals, Leave Tracking, Time Punches

Human Resources

Document Storage, Employee Handbook Builder, Job Description Templates, 800# for HR Questions

For questions, reach out to:

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